



WILLIAMS WINS BOARD MEETING AGENDA

MEETING DATE: December 9, 2024

MEETING TIME: 2:30 pm

MEETING LOCATION: Williams Library & Zoom

REQUESTED ATTENDEES

- | | |
|---|--|
| [X] Laura Limasa- President | [X] Rebecca Schilling – VP of Communications |
| [] Tanuja Podge– CFO | [X] Stacey Gingery– VP of Fundraising |
| [X] Jenn Cressio - Secretary | [X] Tatiana Matvienko – CFO Advisor |
| [X] Devin Blizzard – Principal | [] Kelly Minister- Webmaster |
| [] Lynn Murtha – Lower Grade Teacher Rep | [X] Bharathi Shamanna – Treasurer |
| [X] Jodi McCash – Upper Grade Teacher Rep | [X] Gina Pham – Financial Advisor |
| | [X] Jenna Dobrenz – Shadowing Secretary |

AGENDA ITEMS

Welcome // Laura

Call to Order: 2:33pm

Approval of Previous Minutes // Jenn

- November 12, 2024 Meeting Minutes
 - Minutes approved and posted on WINS Website

Principal Update // Dr. Blizzard

- Campus Beautification projects coming along
- SJUSD contractor is coming to discuss painting the school
- In communication with Leland & Bret Harte administration re: safety
- Book fair was success

Teacher Updates // Lynn and Jodi

- Jodi:
 - Auction this year?
 - See below

Fundraising Updates // Stacey

- Auction
 - Proposing online auction end March-early April
 - Looking into online platforms nearby schools use
 - Auction off items from last year
 - A few items left
 - Potential auction items:
 - Tour of Bret Harte

- Teachers give an art class
 - Parking spaces
 - Pizza with the principal
 - Auction off seats at carnival & heritage day
 - Provide Edu-kits
- **Movie Theater - Stacey to chair event**
 - Rent out an Oakridge theater for Williams families
 - Will dial in date

Community Updates // Laura

- Book Fair 11/18 - 11/21
 - **New Chair, Hima**
 - Wonderful job staffing this event
 - Spring Book Fair dates being confirmed
- Yearbook Cover Contest
 - **Every Day Heroes**
 - Completed- more to come
- Budgeted Community Events
- **Community outreach to see if anyone has interest in leading these events**
- **Dial in target windows of time for communications to go out**
 - Auction -
 - Parents Night Out - **Small one end of year/ Larger one beginning of year**
 - Movie Night - **Stacey**
 - Parent & Child Tea -

CIP Updates // Jenn

- TK/Kinder Bench Area Update
 - **Working with contractors for a final bid**
- Banners Update
 - **Continuing to work with “banner” shops**

Communications Updates // Rebecca

- **Will touch base with Office Manager for some info to put out in communications**
- **WINS Newsletter does not reach school wide**
- **Dr. Blizzard to communicate out school wide communications ie:**
 - **Picture retake days**
 - **Student council information**

CFO & Treasurer Updates // Tatiana, Bharathi, Gina

- **Financial Updates:**
 - **July 1st 2024 - December 9th 2024**
- **Opening balance: \$567,850.01**
- **Total Revenue: \$241,167.74**
- **Total Expenses: \$271,089.89**
- **Total Net Profit/Loss: -\$29,922.15**
- **Closing Balance: \$537,927.86**

- **Bharathi update:**
 - Teachers encouraged to get reimbursements in by Friday 12/13
 - Jodi to send out message

Open Floor (10 minutes) // All

- **Tatiana proposed to pay for raffle license**
 - Laura seconded
 - Rebecca votes yes
- **Passed**
- **Mrs. Ereno's class received a donation with company matching**
 - Donation goes to WINS

Adjourn - 3:19pm

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Votes Approved via Email

1. **11/13/24** - \$1000 budget for RSP, which includes Intervention Specialist needs as well. Approved.
2. **11/13/24** - Increase budget for class parties from \$17 per student to \$30 per student (like last year) and a \$50 per class budget for Teacher Appreciation Week. Approved.
3. **11/15/24** - Increase budget by \$1250 for the Principal, to cover holiday gifts for the teachers - not to exceed \$25 per person. New total budget is \$1750. Approved.